

ND BOARD OF NURSING

FEE SCHEDULE FY 2025

FEE TITLE	AMOUNT	DATE
LICENSURE AND REGISTRATION		
INITIAL LICENSURE – RN/LPN		
License by Exam or Reapplication	\$125.00	07/01/2020 NDAC 54-02-01-06
License by Exam Retest	\$50.00	6/17/2024 Board motion
License by Endorsement	\$150.00	07/01/2020 NDAC 54-02-06-01
Late Application Fee	Double the initial application fee	4/1/04 NDAC 54-02-07-09
RENEWAL FEES – RN/LPN (BIENNIAL)		
RN Renewal	\$140.00 (\$10 goes to NEL)	07/01/2020 NDAC 54-02-05-03
LPN Renewal	\$130.00 (\$10 goes to NEL)	07/01/2020 NDAC 54-02-05-03
Reactivation Fee (Plus RN/LPN renewal fee)	\$ 50.00	07/01/2020 NDAC 54-02-05-06
Late Renewal Fee (If the month is January & license expired 12/31/previous year)	Double the renewal fee	9/1/94 NDAC 54-02-07-09
ADVANCED PRACTICE LICENSURE		
Initial APRN Licensure	\$125.00	07/01/2020 NDAC 54-05-03.1-04
Biennial APRN Renewal	\$ 80.00	07/01/2020 NDAC 54-05-03.1-06
Initial Prescriptive Authority Application	\$ 75.00	07/01/2020 NDAC 54-05-03.1-09
Biennial Prescriptive Authority Renewal	\$ 75.00	07/01/2020 NDAC 54-05-03.1-11
Reactivation of APRN without RN license (Plus APRN renewal fee)	\$ 50.00	07/01/2020 NDAC 54-05-03.1-06.1
Administrative fee for added APRN Role and/or Population Foci	\$125 per added role \$75 per added population	06/17/2024 Board Motion
SPECIALTY PRACTICE REGISTERED NURSE		
Initial Specialty Practice RN	\$125.00	07/01/2020 NDAC 54-05-03.2-04
Biennial Specialty Practice RN Renewal	\$ 80.00	07/01/2020 NDAC 54-05-03.2-05
Reactivation of SPRN w/o RN License (Plus SPRN renewal fee)	\$ 50.00	07/01/2020 NDAC 54-05-03.2-05.1
DESIGNATED FEES to other programs		
Nursing Education Loan	\$ 10.00 of each renewal and reactivation fee	10/1/87 NDAC 54-04.1-01-01
UNLICENSED ASSISTIVE PERSON (UAP)		
Initial UAP Application	\$ 40.00	7/1/08 NDAC 54-07-02-01
Biennial UAP Renewal	\$ 40.00	7/1/08 NDAC 54-07-02-01.1
UAP Reactivation Fee (Plus UAP renewal fee)	\$ 30.00	7/1/08 NDAC 54-07-02-02.2
Medication Assistant III Registration	\$ 40.00	8/1/05 NDAC 54-07-05-05
Biennial Medication Assistant III Renewal (Plus UAP renewal fee)	\$ 40.00	8/1/05 NDAC 54-07-05-06
Medication Assistant Reactivation Fee (Plus UAP renewal fee, MA III renewal fee)	\$ 30.00	8/1/05 NDAC 54-07-05-07
Late UAP/Med Assist Renewal (If the month is July & registry expired 06/30/current year)	Double the renewal fee	1/1/03 NDAC 54-02-07-09

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OTHER SERVICE FEES		
Criminal History Record Check Processing Fee	\$30.00 with all Initial Applications and Reactivations	6/17/2024 Board Motion
Verification Fee	\$35.00	5/2005 Board Motion
Transcript	\$25.00	5/2005 Board Motion
Administrative Fee (includes \$5 notary fee)	\$20.00	7/1/2024 Board Motion
REQUEST COPY OF SPECIFIC RECORD		
Nurse Lists	\$50.00 for RNs \$30.00 for LPNs \$25.00 for APRNs	7/1/2024 Board Motion
Open Record Request (s) <small>(Entity may impose a fee not exceeding \$25.00 per hour per request, excluding the initial hour, for locating records, including electronic records)</small>	minimum charge .25 per page 1 st hour to locate & to redact not chargeable. \$25.00 .00 per hour after 1 st hour	7/1/06; 8/1/08 NDAC 44-04-18 (2)
EDUCATION DIVISION		
NURSING EDUCATION PROGRAM SURVEY FEES (Five-year approval)		
On-site School Survey Fee	\$750.00	4/27/19 Board Motion (prior 5/2004) In Policy
Interim Paper/Focused Onsite Survey Fee	\$500.00	4/28/2022 Board Motions (prior 5/2004; 4/19) In Policy
OUT OF STATE PROGRAM RECOGNITION APPROVAL FEES		
Out of State Program Approval Recognition Fee	\$800 Graduate program \$500 RN program \$400 PN program	4/28/2022 Board Motion (prior 5/2017)
Refresher Course Recognition Fee	\$200.00 two-year recognition	5/1/14 Board Motion Approved Guidelines
COURSE REVIEW FEES (Four-year approval)		
IV Therapy Course	\$300.00	9/1/99 Board Motion
Refresher Course (RN/LPN)	\$500.00	9/1/99 Board Motion
CONTACT HOUR APPROVAL FEES		
CE Approval Application Fee	\$200.00 (includes one contact hour) Plus \$40 for each additional CE	4/28/2022 Board Motion (prior 5/2017)
NURSING EDUCATION LOAN FEES		
NEL Application Fee	\$30.00	4/28/2022 Board Motion (prior 5/2016)
NEL Reapplication Fee	\$30.00	4/28/2022 Board Motion (prior 5/2016)
EDUCATION		
Educational Presentations	\$300.00 per contact hour plus mileage and hotel	5/2017 Board Motion
Ethics Course	\$50.00	10/1/02

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COMPLIANCE DIVISION		
MONITORING FEES		
Program Monitoring Monthly Fee (Discipline and Alternative to Discipline)	\$40.00	7/1/2024 Board Motion
Board Order Non-Compliance Administrative fee	\$150 - 1 st Letter of Concern \$250 - 2 nd Letter of Concern \$350 - 3 rd Letter of Concern	4/28/2022 Board Motion
DISCIPLINE PENALTY FEES <i>Per NDCC 43-12.1-14 Violation as indicated</i>	UAP LPN RN APRN and/or RX Authority	
Reprimand fee (<i>per violation</i>)	\$300 \$600 \$700 \$800	4/28/2022 Board Motion
Encumbrance fee (<i>per violation</i>)-monitoring fees additional	\$300 \$600 \$700 \$800	4/28/2022 Board Motion
Suspension or Emergency Suspension Fee (<i>per violation</i>)	\$500 \$850 \$1000 \$1200	4/28/2022 Board Motion
Surrender	\$400 \$700 \$800 \$900	4/28/2022 Board Motion
Revocation	\$550 \$900 \$1200 \$1500	4/28/2022 Board Motion
NON-DISCIPLINARY FEES – PRACTICING WITHOUT A CURRENT LICENSE/REGISTRATION		
First month of unauthorized practice	Double licensure/registration renewal fee plus Administrative fee - \$200 RN/LPN \$100 UAP \$300 APRN \$400 Prescriptive Auth	4/1/14 & 7/18/19 Board Motion (prior 3/2014 & 7/2019) Approved Guidelines
After first month of unauthorized practice	Double licensure/registration renewal fee plus Administrative fee - \$500 RN/LPN \$200 UAP \$700 APRN \$800 Prescriptive Auth	4/1/14 & 7/18/19 Board Motion (prior 3/2014 & 7/2019) Approved Guidelines
NON-DISCIPLINARY FEES – LETTER OF CONCERN		
Letter of Concern (fee assessed at the discretion of CAC)	\$150 - 1 st Letter of Concern \$250 - 2 nd Letter of Concern \$350 - 3 rd Letter of Concern	4/28/2022 Board Motion (prior 3/2014) Approved Guidelines
Applicant Letter of Concern (non-disclosure)	\$100 – UAP \$200 – LPN/RN \$300 - APRN	4/28/2022 Board Motion